For the sake of brevity, a number of simplifying assumptions about ambulance service in Anytown have been made. The importance of the Case Study is not the facts presented about Anytown and it ambulance service, but the concepts and techniques of costing, which it illustrates.

ANYTOWN AMBULANCE SERVICE, A CASE STUDY

STEP 1: DECIDING WHAT TO STUDY

Assume that you are a town official in Anytown, a community of 3,000 people. The Board of Selectmen has asked you for answers to three questions about the town's ambulance service.

- 1. What is the full cost of providing ambulance service in Anytown?
- 2. How much of the full cost of the service is covered by revenue from fees being charged?
- 3. A private ambulance service has offered to take over Anytown's emergency ambulance service for \$150,000 per year. Would Anytown save money if it accepted this offer?

STEP 2: GETTING ORGANIZED

The Board of Selectmen has organized a group of local officials to conduct the study, including the town manager, Accountant, treasurer/collector, and fire chief. This group has decided to look at cost figures for FY1, the latest year for which complete data are available; where necessary, FY1 figures will be adjusted for estimated changes in current or future costs.

The following facts about the current ambulance service have been collected:

- Service Provided: 24-hour emergency ambulance service;655 runs made in FY1
- Organization: part of the fire department.
- Location: Anytown's fire Station; service provided to local hospital only.
- Personnel: 3 EMTs who are also trained as firefighters.
- Fee: \$120 per run (fee was set to match the base rate determined by Medicare and Blue Cross). The policy of the Board of Selectmen has been that ambulance fees should cover 25% of total costs of the service.

STEP 3: COLLECTING COST INFORMATION

Most resources used to provide this service are provided by the fire department, where the service is located. A few other town departments also provide resources:

- Treasurer/Finance Office: bills and collects fees. On average, 70% of fees billed are collected over an 18 month period.
- Town accountant: handles payroll, benefits, and insurance.
- Building Department: cleans and maintains fire station.

A number of different **Worksheets** have been used to collect cost information on the ambulance service. They show each cost, the account where the cost is found, and how it is calculated.

Worksheet I Direct and Indirect Service Inputs

Worksheet IIA FY1 Personnel Costs

Worksheet IIB FY1 Equipment and Supply Costs

Worksheet IIC FY1 Facility Costs

Worksheet IID FY1 Other Costs

Worksheet III Summary of Total Costs

WORKSHEET I: DIRECT AND INDIRECT SERVICE INPUTS

	Direct Inputs	Indirect Inputs
Personnel	Salaries and Wages	Pensions
	Holiday, Overtime Pay	
	Fringe Benefits	
	Supervision by fire chief	
Equipment & Supplies	Ambulance	
	Maintenance	
	Vehicle Supplies	
	Ambulance Insurance	
	Communication Equipment	
	Service-Related Supplies	
Facilities		Capital Plant & Outlay
		Utilities
		Building Insurance
		Maintenance
Other	Training	Treasurer/Finance Office:
		Billing & Fee Collection,
		Salaries & Wages
		Town Accountant:
		Administration of Payroll,
		Benefits & Insurance

WORKSHEET IIA: FY1 PERSONNEL COSTS

Type of Cost	Direct Co	ost	Indirect Cost	
Name of account where cost is found	Calculation	FY1 Cost	Calculation	FY1 Cost
1.Salaries & WagesPermanent positionsTemp. Positions	Each EMT has a different salary; total is \$162,752	\$162,752 (1a)		\$ 0 (1b)
2.Additional pay • Overtime • Other	Sum of payments is \$3,820	3,820 (2a)		0 (2b)
3.Fringe Benefits	Benefits for 3 EMTs total \$29,295	29,295 (3a)		0 (3b)
4. SupervisionSalaries & WagesFringe benefits	Fire chief estimates 15% of his time is spent supervising ambulance personnel. Chief's yearly salary and fringe benefits total \$42,900. 15% of \$42,900 = \$6,435.	6,435 (4a)		0 (4b)
5.Pensions		0 (5a)	Pension costs for ambulance service (5b) are apportioned based on the proportion of ambulance-related salaries (\$162,752, Line a) to the salaries of all town employees participating that GROUP in the retirement system (\$4,285,800). This ratio, 3.8%, is then applied to the FY pension appropriation of \$600,000. 3.8% of \$600,000	22,785
6.Other Personnel Costs		0 (6a)	4000,000	0 (6b)
7. Total Personnel		\$ 202,302 (7a)		\$ 22,785 (7b)
8.Grand Total, Person (Line 7a + Line 7b)	nnel Costs	/		\$ 225,087 (8)

WORKSHEET IIB: FY1 EQUIPMENT & SUPPLY COSTS

Type of Cost	Direct Cost		Indirect Cost	
Name of account where cost is found	Calculation	FY1 Cost	Calculation FY1	Cost
1. Equipment capital costCapital ItemsPrincipal & interest payments	Ambulance was bought 2 years ago for \$40,000 and is expected to last 5 years. $$40,000 \div 5 = \$8,000$	\$ 8,000 (1a)	\$ 0	(1b)
2. Equipment & Maintenance • Repairs & Maintenance	4 repairs in FY1: \$252, \$635, \$228, and \$430. Total of 4bills =\$1,545	1,545 (2a)	0	(2b)
3. Equipment Supplies	1,883 gallons of gasoline used at average price of \$1.08/gallon. 26 quarts of oil used at \$1.00/quart. 1,883x \$1.08 = \$2,034 and 26 x\$1.00 = \$26. Sum is \$2,060	2,060 (3a)	0	(3b)
4. Equipment Insurance Insurance premiums	Town accountant maintains policy; \$1,100 premium.	1,100 (4a)	0	(4b)
5.Service-related Supplies	Blankets \$95, oxygen \$900, medical supplies \$250. Totalof 3 items is \$1,245	1,245 (5a)	0	(5b)
6.Other equipment & supply costs	Fire department has \$750 yearly contract to maintain communication equipment for ambulance service.	750 (6a)	0	(6b)
Total Equipment & Supplies		\$ 14,700 (7a)	\$ 0	(7b)
**	oment & Supply Costs		\$ 14,700	(8)
(Line /a + Line /b)				

WORKSHEET IIC: FY1 FACILITY COSTS

Type of Cost	Direct Cost		Indirect Cost	
Name of account where cost is found	Calculation	FY1 Cost	Calculation	FY1 Cost
1.Capital Plant &Outlay ³ • Land		\$0 (1a)	Anytown makes \$100,000 principal payments on the fire station; FY1 interest costs are \$20,000. Building	\$ 30,000 (1b)
Buildings			has 90,000 square feet, of which ambulance service uses 25%.	
Improvements			\$100,000 + \$20,000 = \$120,000 x 25% = \$30,000	
2. UtilitiesEnergy (heat &electricityNon-energy (telephone and water)		0 (2a)	Utility charges for fire station total \$1,740: \$502 electricity, \$926 heat, \$312 telephone, no water costs are charged to ambulance service because fire department is responsible for essentially all water usage in the fire station. Ambulance service is allocated 25% of the utility charges. \$1,740 x 25% = \$435.	435 (2b)
3.Building Insurance Insurance premiums		0 (3a)	Cost of 2-year policy is \$11,290; 25% of annual cost is allocated to ambulance service. $$11,290 \div 2 =$ $$5,645 \times 25\% = $1,411$	1,411 (3b)
4. Building Maintenance • Building Repairs and Maintenance • Custodial & Housekeeping • Groundskeeping		0 (4a)	Central building department estimates 210 hours spent on fire station, at hourly cost of \$6.90. \$235 spent on cleaning supplies. 25% of costs are allocated to ambulance service. 210 x \$6.90 = \$1,449; \$1,449 + \$235 = \$1,684 (total maintenance cost) x 25% = \$421	421 (4b)
5.Other Facility Costs		0 (5a)		0 (5b)
6. Total Facility		\$ 0 (6a)		\$ 32,267 (6b)
7. Grand Total, Facility	Costs			\$ 32,267 (7)
(Line 6a + Line 6b)				

³ Capital plant includes assets (building, streets, and major equipment) used and paid for over a number of years. Capital outlay includes assets used longer than one year, but purchased in one year.

WORKSHEET IID: FY1 OTHER COSTS

1.	Type of Cost	Direc	t Cost	Indirect Cost	
• County • State • Other 2.Education • Training • Tuition reimbursement • Dues & subscriptions 3.Travel • Out of state 4. Indirect Operating Costs • Out of state 4. Indirect Operating Costs • Out of state • Indirect Operating Costs • Indirect Operating Costs • Out of state • Indirect Operating Costs • Out of state • Indirect Operating Costs • Indirect Operating Costs • Indirect Operating Costs • Indirect Operating Costs • Out of state • Out of state • Indirect Operating Costs • Indirect Operating Costs • Out of state • Indirect Operating Costs • Indirect Operating Costs • Indirect Operating Costs • Out of state • Out of state • Out of state • Indirect Operating Costs • Indirect Operating Cost Operation • Indirect Operation • Indi		Calculation	FY1 Cost	Calculation	FY1 Cost
• State • Other 2. Education • Training • Training • Tuition reimbursement • Dues & subscriptions 3. Travel • Out of state 4. Indirect Operating Costs Other Costs • Other Other Costs • Other Costs	1. Assessments		\$0 (1a)		\$ 0 (1b)
• Other 2. Education • Training • Tuition reimbursement • Dues & subscriptions 3. Travel • Out of state 4. Indirect Operating Costs O (4a) Costs O (4a) Pool of indirect operating costs includes billing and collection of fees by treasurer/collector and administration of payroll, benefits, and insurance by town accountant. Pooled costs of these departments include all direct costs plus their share of indirect costs. Pooled costs are \$112,530 treasurer/collector + \$98,760 town accountant = \$211,290. Cost pool is allocated to service's share of the town's total direct personnel cost. Ambulance service's stotal direct personnel cost of \$202,302 (Line 7a, Worksheet IIA) is 2.5% of town's total direct personnel costs. Therefore, ambulance service is allocated 2.5% of indirect operating cost pool. 2.5% of special costs of Admin Costs 6. Other Costs 0 (5a) 7. Total Other \$ 1,150 (2a) 0 (3a) 0 (3b) 0 (3b) 5,282 (4b) 0 (5b) 1 (5c) 0 (5c) 0 (5b) 0 (6b) 7. Total Other \$ 1,150 (7a) 0 (3a) 0 (3b) 1 (3b) 1 (3b) 2 (3b) 1 (3b) 2 (3b) 3 (3b) 3 (3b) 4 (3b) 3 (3b) 4 (3b) 0 (3b) 1 (3b) 3 (3b) 4	• County				
2.Education curse; trainer was paid \$1,150 (2a) • Truition reimbursement • Dues & subscriptions 3.Travel • Out of state 4.Indirect Operating Costs Costs • Indirect Operating Costs • Indirect	• State				
• Training • Tuition reimbursement • Dues & subscriptions 3. Travel • Out of state • Out of state 4. Indirect Operating Costs Costs O (4a) Pool of indirect operating costs includes billing and collection of fees by treasurer/collector and administration of payroll, benefits, and insurance by town accountant. Pooled costs of these departments include all direct costs. Pooled costs are \$112,530 treasurer/collector + \$98,760 town accountant = \$211,290. Cost pool is allocated to services according to each service's share of the town's total direct personnel cost. Ambulance service is store of \$202,302 (Line 7a, Worksheet IIA) is 2.5% of town's total direct personnel costs. Therefore, ambulance service is allocated 2.5% of indirect operating cost pool. 2.5% of \$211,290 = 5,282 5. Indirect Admin Costs 6. Other Costs 0 (6a) 7. Total Other \$ 1,150 (7a) \$ 5,282 (7b) \$ 6,432 (8)	• Other				
Tuition reimbursement Dues & subscriptions 3. Travel Out of state Out of state Costs Out of state Out of state Out of state Out of state Inside of the town seed of the town's total direct personnel cost. Ambulance service's share of the town's total direct personnel cost. Therefore, ambulance service is allocated to services according to each service service's of the service of the town's total direct personnel cost. Therefore, ambulance service is allocated to 2.5% of foun's total direct personnel cost. Therefore, ambulance service is allocated to 2.5% of solid personnel cost. Therefore, ambulance service is allocated to 2.5% of solid personnel cost. Ambulance service is allocated to 2.5% of indirect operating cost pool. 2.5% of \$211,290 = 5,282 5. Indirect Admin Costs 6. Other Costs O (6a) Total Other \$ 1,150 (7a) \$ 5,282 (7b) \$ 6,432 (8)	2. Education		1,150 (2a)		0 (2b)
• Tutton reimbursement • Dues & subscriptions 3. Travel • Out of state • Out of state 4. Indirect Operating Costs Costs • Out of state 4. Indirect Operating Costs • by treasurer/collector and administration of payroll, benefits, and insurance by town accountant. Pooled costs of these departments include all direct costs plus their share of indirect costs. Pooled costs are \$112,530 treasurer/collector + \$98,760 town accountant = \$211,290. Cost pool is allocated to service's share of the town's total direct personnel cost. Ambulance service's total direct personnel cost. Ambulance service's total direct personnel costs. Therefore, ambulance service is allocated 2.5% of town's total direct operating cost pool. 2.5% of \$211,290 = 5,282 5. Indirect Admin Costs 5. Indirect Admin Costs 6. Other Costs 7. Total Other \$1,150 (7a) \$5,282 (7b) \$6,432 (8)	• Training				
Subscriptions 3. Travel 0 (3a) 0 (3b) Instate Out of state 4. Indirect Operating Costs O (4a) Costs Costs O (4a) Pool of indirect operating costs includes billing and collection of fees by treasurer/collector and administration of payroll, benefits, and insurance by town accountant. Pooled costs of these departments include all direct costs plus their share of indirect costs. Pooled costs are \$112,530\$ treasurer/collector + \$98,760 town accountant = \$211,290\$. Cost pool is allocated to service's share of the town's total direct personnel cost of \$202,302 (Line 7a, Worksheet IIA) is 2.5% of town's total direct personnel cost. Ambulance service's total direct personnel costs. Therefore, ambulance service is allocated 2.5% of indirect operating cost pool. 2.5% of \$211,290 = 5,282		was paid \$1,130			
• Instate • Out of state 4. Indirect Operating Costs Costs 0 (4a) Pool of indirect operating costs includes billing and collection of fees by treasurer/collector and administration of payroll, benefits, and insurance by town accountant. Pooled costs of these departments include all direct costs plus their share of indirect costs. Pooled costs are \$112,530 treasurer/collector + \$98,760 town accountant = \$211,290. Cost pool is allocated to services according to each service's share of the town's total direct personnel cost. Ambulance service's total direct personnel cost of \$202,302 (Line 7a, Worksheet IIA) is 2.5% of town's total direct personnel costs. Therefore, ambulance service is allocated 2.5% of indirect operating cost pool. 2.5% of \$211,290 = 5,282 5. Indirect Admin Costs 0 (5a) Anytown has chosen not to allocate indirect administrative costs 6. Other Costs 0 (6a) 0 (6b) 7. Total Other \$ 1,150 (7a) \$ 5,282 (7b) 8. Grand Total, Other Costs					
• Out of state 4. Indirect Operating Costs 0 (4a) Pool of indirect operating costs includes billing and collection of fees by treasurer/collector and administration of payroll, benefits, and insurance by town accountant. Pooled costs of these departments include all direct costs plus their share of indirect costs. Pooled costs are \$112,530 treasurer/collector + \$98,760 town accountant = \$211,290. Cost pool is allocated to services according to each service's share of the town's total direct personnel cost. Ambulance service's total direct personnel cost of \$202,302 (Line 7a, Worksheet IIA) is 2.5% of town's total direct personnel costs. Therefore, ambulance service is allocated 2.5% of indirect operating cost pool. 2.5% of \$211,290 = 5,282 5. Indirect Admin Costs 0 (5a) Anytown has chosen not to allocate indirect administrative costs 6. Other Costs 0 (6a) 0 (6b) 7. Total Other \$ 1,150 (7a) \$ 5,282 (7b) 8. Grand Total, Other Costs	3.Travel		0 (3a)		0(3b)
4. Indirect Operating Costs O (4a) Pool of indirect operating costs includes billing and collection of fees by treasurer/collector and administration of payroll, benefits, and insurance by town accountant. Pooled costs of these departments include all direct costs plus their share of indirect costs. Pooled costs are \$112,530 treasurer/collector + \$98,760 town accountant = \$211,290. Cost pool is allocated to services according to each service's share of the town's total direct personnel cost. Ambulance service's total direct personnel cost of \$202,302 (Line 7a, Worksheet IIA) is 2.5% of town's total direct personnel costs. Therefore, ambulance service is allocated 2.5% of indirect operating cost pool. 2.5% of \$211,290 = 5,282 5. Indirect Admin Costs O (5a) Anytown has chosen not to allocate indirect administrative costs O (6b) Total Other \$ 1,150 (7a) S 5,282 (7b) 8. Grand Total, Other Costs	• Instate				
Costs includes billing and collection of fees by treasurer/collector and administration of payroll, benefits, and insurance by town accountant. Pooled costs of these departments include all direct costs plus their share of indirect costs. Pooled costs are \$112,530 treasurer/collector + \$98,760 town accountant = \$211,290. Cost pool is allocated to service's share of the town's total direct personnel cost. Ambulance service's total direct personnel cost of \$202,302 (Line 7a, Worksheet IIA) is 2.5% of town's total direct personnel costs. Therefore, ambulance service is allocated 2.5% of indirect operating cost pool. 2.5% of \$211,290 = 5,282 5. Indirect Admin Costs 0 (5a) Anytown has chosen not to allocate indirect administrative costs 6.Other Costs 0 (6a) 0 (6b) 7.Total Other \$1,150 (7a) \$5,282 (7b) 8.Grand Total, Other Costs	• Out of state				
Admin Costs allocate indirect administrative costs 6.Other Costs 0 (6a) 0 (6b) 7.Total Other \$ 1,150 (7a) \$ 5,282 (7b) 8.Grand Total, Other Costs \$ 6,432 (8)	Costs		0 (4a)	includes billing and collection of fees by treasurer/collector and administration of payroll, benefits, and insurance by town accountant. Pooled costs of these departments include all direct costs plus their share of indirect costs. Pooled costs are \$112,530 treasurer/collector + \$98,760 town accountant = \$211,290. Cost pool is allocated to services according to each service's share of the town's total direct personnel cost. Ambulance service's total direct personnel cost of \$202,302 (Line 7a, Worksheet IIA) is 2.5% of town's total direct personnel costs. Therefore, ambulance service is allocated 2.5% of indirect operating	, , ,
6.Other Costs 0 (6a) 0 (6b) 7.Total Other \$ 1,150 (7a) \$ 5,282 (7b) 8.Grand Total, Other Costs \$ 6,432 (8)			0 (5a)	allocate indirect	0 (5b)
8. Grand Total, Other Costs \$ 6,432 (8)	6.Other Costs		0 (6a)		0 (6b)
	7. Total Other		\$ 1,150 (7a)		\$ 5,282 (7b)
• •	8. Grand Total, Other	Costs	• /		\$ 6,432 (8)
(Line 7a + Line 7b)	(Line 7a + Line 7b)				` '

WORKSHEET III: SUMMARY OF TOTAL COSTS

	Direct Costs	Indirect Costs	Sum of Direct & Indirect Costs
1. Total Personnel Costs (Line 7a, 7b,8 Worksheet II A)	\$ 202,302 (1a)	\$22,785 (1b)	\$ 225,087 (1c)
2. Total Equipment & Supply Costs (Lines 7a, 7b, 8, Worksheet II B)	14,700 (2a)	0 (2b)	14,700 (2c)
3. Total Facility Costs (Lines 6a, 6b, 7, Worksheet II C)	0 (3a)	32,267 (3b)	32,267 (3c)
4. Total Other Costs(Lines 7a, 7b,8, Worksheet II D)	1,150 (4a)	5,282 (4b)	6,432 (4c)
5. Total Costs	\$ 218,152 (5a)	\$ 60,334 (5b)	\$ 278,486 (5c)
6. Less Revenues from fees 655 runs x \$120 fee/run = \$78,600 x 70% (average co			\$ 55,060 (6)
7. Net Cost Full Cost (Line 5c) – Reve	\$ 223,466 (7)		

USING COST INFORMATION

Based on the cost information collected above, we can answer the questions raised by the Board of Selectmen.

- What is the full cost of providing ambulance service to Anytown?
 For FY1, all direct costs plus a reasonable portion of indirect costs total \$278,486 (Line 5c, Worksheet III).
 When fee revenue of \$55,020 (Line 6, Worksheet III) is deducted, the net cost of service is \$223,466
- (Line 7, Worksheet III).2. How much of the cost of the service is covered by the fee being charged?
 - There are a number of ways to analyze this relationship between costs and fees. Here, we want to look at the percentage of total costs covered by fees:
 - Fee Revenue: \$55,020 (Line 6, Worksheet III)
 - Full Cost: \$278,486 (Line 5C, Worksheet III)
 - Percentage of Total Costs Covered by Fees: 19.8% (\$55,020 ÷ \$278,486)

The policy set by Anytown's Board of Selectmen has been that ambulance fees should cover 25% of total costs of the service. Whether the fee should be raised, or the policy changed is a choice the Board of Selectmen can make based on the information provided by the costing exercise.

3. Would Anytown save money by contracting out its ambulance service for \$150,000 peryear, beginning in FY3? (Anytown would continue to set the fee at \$120/run. The private contractor would bill and keep all revenues from fees.)

To answer this question, we need to determine Anytown's avoidable costs, that is, cost savings if Anytown halts provision of ambulance service by town employees. These avoidable costs are then compared with the new costs to Anytown if it accepts the private contract. Three steps are necessary to make this comparison:

First Step: Estimate the FY3 cost of ambulance service if provided by town employees, using the following information about cost and service trends in Anytown:

- a. Personnel costs are estimated to rise 5.5 percent per year from FY1 to FY3.
- b. Some costs are not expected to change over the FY1-3 period; these include building debt service equipment capital costs, the guaranteed maintenance contract on ambulance communication equipment, and training.
- c. All other costs are estimated to rise by 4% per year from FY1 to FY3.
- d. The number of ambulance runs is rising by about 30 each year. In FY3, 715 runs are projected, a 9 percent increase over the 655 runs made in FY1. Costs which will rise proportionally with this increase in service are equipment maintenance, equipment, and service-related supplies.

The Exhibits on the following pages calculate projected FY3 costs.

Exhibit I A Projected FY3 Personnel Costs
 Exhibit I B Projected FY3 Equipment and Supply Costs
 Exhibit I C Projected FY3 Facility Costs
 Exhibit I D Projected FY3 Other Costs
 Exhibit II Projected FY3 Total Costs

Second Step: Determine FY3 costs which are avoidable. These avoidable costs represent the savings Anytown would achieve if it halted provision of ambulance service by town employees.

Exhibit III A FY3 Avoidable Personnel Costs

Exhibit III B FY3 Avoidable Equipment and Supply Costs

Exhibit III C FY3 Avoidable Facility Costs

Exhibit III D FY3 Avoidable Other Costs

Exhibit IV Total FY3 Avoidable Costs

Third Step: Compare avoidable costs with the new cost to Anytown of accepting the private contract. The new cost of accepting the contract includes both the amount of the contract and the foregone revenues from ambulance fees which Anytown would no longer receive. If the savings to Anytown (its avoidable costs) are **less** than the new cost of accepting the private contract, then the contract **does not** offer net savings to Anytown. On the other hand, if savings (avoidable costs) are **greater** than the cost of accepting the private contract, then the contract **does** save money for Anytown.

This comparison is calculated in **Exhibit V**:

Exhibit V Net Additional Cost to Anytown if
Private Contract is Accepted

EXHIBIT I A: PROJECTED FY3 PERSONNEL COSTS

FY1	Direc	et Cost	Indire	ect Cost
	Adjusted for FY3	Projected FY3 Cost	Adjusted for FY3	Projected FY3 Cost
1.Salaries & Wages	Up 5.5%/year	\$188,147 (1a)		\$ 0 (1b)
\$162,752 (Line 1a, Worksheet IIA)	\$162,752 x 1.055 x 1.055			
2. Additional Pay	Up 5.5%/year	4,252(2a)		0 (2b)
\$3,820 (Line 2a, Worksheet IIA)	\$3,820 x 1.055 x 1.055			
3.Fringe Benefits	Up 5.5%/year	32,606 (3a)		0 (3b)
\$29,295 (Line 3a, Worksheet IIA)	\$29,295 x 1.055 x 1.055			
4. Supervision	Up 5.5%/year	7,162 (4a)		0 (4b)
\$6,435 (Line 4a, Worksheet IIA)	\$6,435 x 1.055 x 1.055			
5.Pensions		0 (5a)	Up 5.5%/year	25,360 (5b)
\$22,785 (Line 5b, Worksheet IIA)			\$22,785 x 1.055 x 1.055	
6.Other Personnel Costs		0 (6a)		0 (6b)
7. Total Personnel		\$ 225,167 (7a)		\$ 25,360 (7b)
8.Grand Total, Person (Line 7a + Line 7b)	nnel Costs			\$ 250,527 (8)

EXHIBIT I B: PROJECTED FY3 EQUIPMENT & SUPPLY COSTS

FY1	Direc	et Cost	Indir	ect Cost
	Adjusted for FY3	Projected FY3 Cost	Adjusted for FY3	Projected FY3 Cost
1.Equipment capital costs	Unchanged	\$8,000 (1a)		\$ 0 (1b)
\$8,000 (Line 1a, Worksheet IIB)				
2. Equipment & Maintenance \$1,545 (Line 2a, Worksheet IIB)	Up 9% due to increase in service; up 4%/year due to inflation. \$1,545 x 1.09 x 1.04 x 1.04	1,821 (2a)		0 (2b)
3. Equipment Supplies \$2,060 (Line 3a, Worksheet IIB)	Up 9% due to increase in service; up 4%/year due to inflation. \$2,060 x 1.09 x 1.04 x 1.04	2,429 (3a)		0 (3b)
4. Equipment Insurance \$1,100 (Line 4a, Worksheet IIB)	Up 4%/year \$1,100 x 1.04 x 1.04	1,190 (4a)		0 (4b)
5. Service-related Supplies \$1,245 (Line 5a, Worksheet IIB)	Up 9% due to increase in service; up 4%/year due to inflation. \$1,245 x 1.09 x 1.04 x 1.04	1,468 (5a)		0 (5b)
6. Other Equipment & Supply Costs \$750 (Line 6a, Worksheet IIB)	Unchanged because costs of maintenance contract are guaranteed	750 (6a)		0 (6b)
7.Total Equipment& Supplies		\$ 15,658 (7a)		\$ 0 (7b)
8. Grand Total, Equipment (Line 7a + Line 7b)	ment & Supplies			\$ 15,658 (8)

EXHIBIT I C: PROJECTED FY3 FACILITY COSTS

FY1	Dire	ect Cost	Indire	et Cost
	Adjusted for FY3	Projected FY3 Cost	Adjusted for FY3	Projected FY3 Cost
1.Capital Plant &Outlay		\$0 (1a)	Unchanged	\$ 30,000 (1b)
\$30,000 (Line 1b, Worksheet IIC)				
2. Utilities		0 (2a)	Up 4%/year	470 (2b)
\$435 (Line 2b, Worksheet IIC)			\$435 x 1.04 x 1.04	
3. Building Insurance		0 (3a)	Up 4%/year	1,526 (3b)
\$1,411 (Line 3b,Worksheet IIC)			\$1,411 x 1.04 x 1.04	
4. Building Maintenance \$421 (Line 4b, Worksheet IIC)		0 (4a)	Since most of this cost is for personnel, 5.5% yearly increase is estimated	469 (4b)
			\$421 x 1.055 x 1.055	
5.Other FacilityCosts		0 (5a)		0 (5b)
6.Total Facility Costs		\$ 0 (6a)		\$ 32,465 (6b)
7. Grand Total, Facilit (Line 6a + Line 6b)	y Costs			\$ 32,465 (7)

EXHIBIT ID: PROJECTED FY3 OTHER COSTS

FY1	Dire	ect Cost	Indire	ect Cost
	Adjusted for FY3	Projected FY3 Cost	Adjusted for FY3	Projected FY3 Cost
1.Assessments		\$0 (1a)		\$ 0 (1b)
2.Education		1,150 (2a)		0 (2b)
\$1,150 (Line 2a, Worksheet IID)				
3.Travel		0 (3a)		0 (3b)
4. Indirect Operating Costs \$5,282 (Line 4b, Worksheet IID)		0 (4a)	Since most of this (4b)cost is for personnel, 5.5% yearly increase is estimated \$5,282 x 1.055 x 1.055	5,879
5. Indirect Administrative Costs		0 (5a)		0 (5b)
6.Other Costs		0 (6a)		0 (6b)
7. Total Other Costs		\$ 1,150 (7a)		\$ 5,879 (7b)
8. Grand Total, Other (Line 7a + Line 7b)	Costs			\$ 7,029 (8)

EXHIBIT II: PROJECTED FY3 TOTAL COSTS

	Direct Costs	Indirect Costs	Sum of Direct & Indirect Costs
1. Total Personnel Costs (Line 7a, 7b,8 Exhibit IA)	\$ 225,167 (1a)	\$25,360 (1b)	\$ 250,527 (1c)
2. Total Equipment & Supply Costs (Lines 7a, 7b, 8, Exhibit IB)	15,658 (2a)	0 (2b)	15,658 (2c)
3. Total Facility Costs (Lines 6a, 6b, 7, Exhibit IC)	0 (3a)	32,465 (3b)	32,465 (3c)
4. Total Other Costs(Lines 7a, 7b,8, Exhibit ID)	1,150 (4a)	5,879 (4b)	7,029 (4c)
5. Total Costs	\$ 241,975 (5a)	\$ 63,704 (5b)	\$ 305,679 (5c)
6. Less Revenues from fees 715 runs estimated for FY3 \$85,800 x 70% (average co	\$ 60,060 (6)		
7. Net Cost Full Cost (Line 5c) – Reve	\$ 245,619 (7)		

EXHIBIT III: FY3 AVOIDABLE PERSONNEL COSTS⁴

Projected FY3 Cost	Calculation of Avoidable Cost	Avoidable FY3 Cost
1.Salaries & Wages	Termination of 2 EMTs will save \$136,900	\$ 136,900 (1)
\$181,147 (Line 1a, Exhibit IA)		
2. Additional pay	Termination of 2 EMTs will save \$3,196	3,196 (2)
\$4,252 (Line 2a, Exhibit IA)		
3.Fringe Benefits	Termination of 2 EMTs will save \$24,470	24,470 (3)
\$32,606 (Line 3a, Exhibit IA)		
4. Supervision	None is avoidable	0 (4)
\$7,162 (Line 4a, Exhibit IA)		
5.Pensions	Termination of personnel will reduce pension costs by \$19,166	19,166 (5)
\$25,360 (Line 5b, Exhibit IA)	1	
6.Other Personnel Costs	Terminated personnel will be eligible for unemployment compensation; accountant estimates likely payments to be \$7,800. Avoidable costs are reduced by this amount.	- 7,800 (6)
7. Total Avoidable Personnel Costs		\$ 175,932 (7)

⁴ Accepting the contract will result in termination of 2 (or 66 percent) of the 3 EMTs. Because the EMTs are at different levels of the pay scale, savings resulting from the termination will not be precisely 66 percent of the total FY3 personnel costs. Avoidable personnel costs in this Exhibit are estimates.

EXHIBIT III B: FY3 AVOIDABLE EQUIPMENT & SUPPLY COSTS

Projected FY3 Cost	Calculation of Avoidable Cost	Avoidable FY3 Cost
1.Equipment capital costs	Vehicle can be sold for \$6,000;	\$ 6,000 (1)
\$8,000 (Line 1a, Exhibit IB)	thisamount is an average cost.	
2.Equipment & Maintenance	100 percent avoidable	1,821 (2)
\$1,821 (Line 2a, Exhibit IB)		
3. Equipment Supplies	100 percent avoidable	2,429 (3)
\$2,429 (Line 3a, Exhibit IB)		
4. Equipment Insurance	100 percent avoidable	1,190 (4)
\$1,190 (Line 4a, Exhibit IB)		
5.Service-related Supplies	100 percent avoidable	1,468 (5)
\$1,468 (Line 5a, Exhibit IB)		
6.Other Equipment & Supply Costs	100 percent avoidable	750 (6)
\$750 (Line 6a, Exhibit IB)		
7. Total Avoidable Equipment & Supply Costs		\$ 13,658 (7)

EXHIBIT III C: FY3 AVOIDABLE FACILITY COSTS

Projected FY3 Cost	Calculation of Avoidable Cost	Avoidable FY3 Cost
1.Capital Plant & Outlay	None is avoidable	\$ 0 (1)
\$30,000 (Line 1b, Exhibit IC)		
2.Utilities \$470 (Line 2b, Exhibit IC)	Building department estimates that only 50 percent of the ambulance's share of this cost will be avoided. 50% x \$470	235 (2)
3. Building Insurance	None is avoidable	0 (3)
\$1,526 (Line 3b, Exhibit IC)		
4. Building Maintenance \$469 (Line 4b, Exhibit IC)	Building department estimates that only 50 percent of the ambulance's share of this cost will be avoided. 50% x \$469	235 (4)
5.Other Facility Costs	30% X \$409	0 (5)
6. Total Avoidable Facility Costs		

EXHIBIT III D: FY3 AVOIDABLE OTHER COSTS

Projected FY3 Cost	Calculation of Avoidable Cost	Avoidable FY3 Cost
1.Assessments		\$ 0 (1)
2.Education	100 percent is avoidable	1,150 (2)
\$1,150 (Line 2a, Exhibit ID)		
3.Travel		0 (3)
4. Indirect Operating Costs \$5,282 (Line 4b, Exhibit ID)	Because indirect operating costs for ambulance service are a small percentage of the costs in the treasurer/collector's and accountant's offices, their associated costs will not change. Therefore, none of this cost is avoidable.	0 (4)
5.Indirect Administrative Costs	,	0 (5)
6.Other Costs		0 (6)
7. Total Avoidable Other Costs \$ 1		\$ 1,150 (7)

EXHIBIT IV: TOTAL FY3 AVOIDABLE COSTS

1. Total Personnel Costs (Line 7, Exhibit III A)	\$ 175,932 (1)
2. Total Equipment & Supply Costs (Lines 7, Exhibit III B)	13,658 (2)
3. Total Facility Costs (Lines 6, Exhibit III C)	470 (3)
4. Total Other Costs (Lines 7, Exhibit III D)	1,150 (4)
5. Total Avoidable Costs	\$ 191,210 (5)

EXHIBIT V: NET ADDITIONAL COST TO ANYTOWN IF PRIVATE CONTRACT IS ACCEPTED

Cost to Anytown if it halts provision of ambulance service bytown employees			
Cost of contract	\$150,00	00	
Revenue foregoi (Line 6, Exhibit		50	
Total Cost to An	ıytown	210,060 (1)	
2. Less:		191,210 (2)	
Savings to Anytown (Avoidable Costs) if it stops provision of ambulance by town employees (Line 5, Exhibit IV)			
3. Net additional cost to Anytown for contracting out its ambulance service (Line 1- Line 2)		\$ 18,850 (3)	

Conclusion: It will be approximately \$18,850 more expensive to Anytown of it contracts out its ambulance service at \$150,000 per year.

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