


Registering for an Event in NHMA's New Member Portal!

- Log in to your profile.
- If you don't yet know how to do that, follow these instructions.
https://www.nhmunicipal.org/sites/default/files/uploads/training_videos/how_to_login.pdf
- From your main profile page, click on 'View All Events'

Member portal home Edit this profile Pay open invoices Relationships Board and Committee Resources

 **Judith S Pellowe**
Business Administrator ProfileID: 17865

Email: finance@nhmunicipal.org Phone: (603) 224-7447

Address: 25 Triangle Park Drive, Concord, NH 03301 Title: Business Administrator

My Events [View all events >>](#)

May 9, 2024
2024 A Hard Road to Travel Workshop

May 7, 2024
2024 Local Officials Workshop

January 13, 2024
2024 Town & School Moderators SB2 Workshop - At this time only checks payments can be accepted. We apologize for the inconvenience

- Click on the event that you are interested in.

April 2024 month week list month today < >

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|--|-----|-----|-----|
| | | | 2024 Local Officials Workshop | | | |
| | | | 2024 Rights for Women Law, Public Meetings & Governmental Records Workshop | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

- Read more about the event, and when you are ready, click 'register for event'

New Hampshire Municipal Association
25 Triangle Park Drive
Concord, NH, 03301

2024 Local Officials Workshop

Workshop

This free hybrid workshop is great as a primer for new local officials or as a refresher for more experienced local officials on the basics of town government.

This year attendees have the option of attending in-person (limited to 60 people) at NHMA's offices, 25 Triangle Park Drive in Concord or attend virtually through a live streaming Zoom broadcast.

8:30 a.m. Registration and Continental Breakfast. Lunch is on your own and ample time will be provided for attendees to get lunch.

Presented by NHMA's Legal Services attorneys, these complimentary workshops provide municipal officials with the tools and information to effectively serve your communities.

[Register For Event](#) [View Event Page](#)

- On the left you will see three items: 'registration contact', 'select items', and 'Attendees'. Since you are logged in, the contact information will prepopulate from the information in your profile. Click 'next'



Hi Judith! You're currently viewing your personal profile [Switch Profile](#) [Change Password](#) [Log Out](#)

2024 Local Officials Workshop

Wednesday, April 3, 2024 9:00 AM

[Registration Contact](#)
[Select Items](#)
[Attendees](#)

Registration Contact

Organization Name *

First Name *

Last Name *

Title

Email *

Address

City State / Province Zip / Postal Code

Country

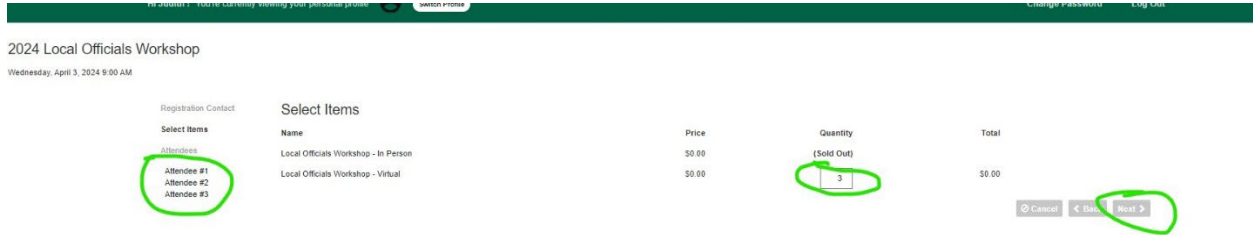
Phone

[Cancel](#) [Back](#) [Next >](#)

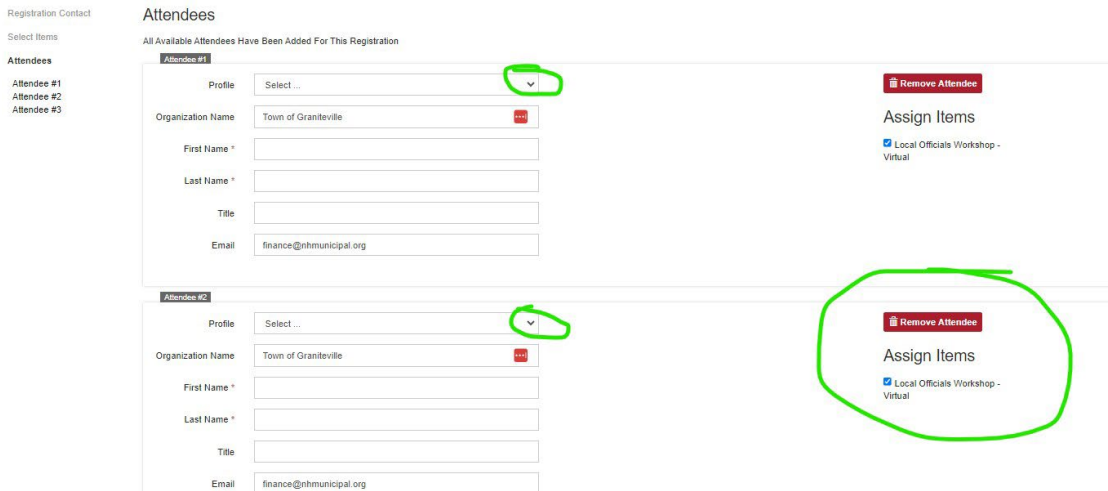
9/2024

- Choose which items you would like. You can register more than one person for a workshop! You can choose, for example, 2 virtual registrations and 2 in person registrations. In the screenshot below, in person registration is sold out, so virtual is the only option available. As you choose a number of registrants, you will see

'attendee #1, attendee #2, etc, on the left side of the screen. After you have added all the items you need, click 'next'




- You must assign a person to each item that you have selected. If they are already in our system, you can click on the drop down arrow and select them. If they are NOT in our system, you can just enter their information in the fields below. On the right there is also a section where you can change what is assigned to each person, or remove that registration entirely.




- When everything has been entered, click 'next' to go to the payment screen.
- If you will be paying with a credit card, you can enter the information here. If you are paying with a check, click the drop-down arrow to choose 'Bill me later'.

Payment Info

| | |
|---|----------------|
| Right-to-Know for Law: Public Meetings & Governmental Records Workshop - Virtual: | \$70.00 |
| 1 x \$70.00 | |
| Amount | \$70.00 |
| Tax Amount | \$0.00 |
| Total Amount | \$70.00 |

Payment Option: Credit Card 

Name On Card: Judith Pellove 

Card Number:

Security Code: Month: 3 Year: 2024

- Finally, click to check off 'I am not a robot' and click 'submit registration'




2024 Right-to-Know Law: Public Meetings & Governmental Records Workshop
Wednesday, April 17, 2024 9:00 AM

Registration Contact
Selected Items
Attendees
Judith Pellove
Payment Info

Payment Info

| | |
|---|----------------|
| Right-to-Know for Law: Public Meetings & Governmental Records Workshop - Virtual: | \$70.00 |
| 1 x \$70.00 | |
| Amount | \$70.00 |
| Tax Amount | \$0.00 |
| Total Amount | \$70.00 |

Payment Option: Bill Me Later 

I'm not a robot 

- You will see a confirmation screen. A confirmation will also be emailed to you and to anyone else that you registered. An invoice will be generated.