

# 2019 Town & School Moderators Workshops

## *Beginner & Advance Training Available*

**SB 2 Meeting**  
**Saturday, January 12**  
Snow date: Saturday, January 19

**Traditional Meeting**  
**Saturday, February 16**  
Snow date: Saturday, February 23

9:00 a.m.—1:00 p.m.  
25 Triangle Park Drive, Concord, NH  
Cost: \$60.00  
Registration and continental breakfast begin at 8:30



Attendees will receive a copy of NHMA's 2018-2019 edition with supplement of *Town Meeting and School Meeting Handbook*

### **Topics include:**

#### **The Basic Law of Town, Village District and School District Meeting**

Statutes governing the moderator's duties at town, village district and school district meetings will be discussed along with issues related to warrant articles, the operating budget, secret ballot voting and other town meeting issues. These topics will be addressed in two concurrent sessions tailored for new and experienced moderators. Ample time will be devoted to questions and answers.

#### **Strategies for Running a Smooth Meeting**

Moderators are faced with a challenging task: keeping meetings focused and fair to all participants, while effectively facilitating the flow of debate. This session will highlight suggested strategies for running respectful and efficient meetings.

#### **Sample Scenarios**

A series of sample scenarios will help attendees prepare for a wide range of meeting challenges.

**Register online at [www.nhmunicipal.org](http://www.nhmunicipal.org) under CALENDAR OF EVENTS.**

**Online pre-registration required one week prior to each date.**

**Questions? Call 800.852.3358, ext. 3350 or email  
[NHMAregistrations@nhmunicipal.org](mailto:NHMAregistrations@nhmunicipal.org)**