

Please complete this form and email to NHMA's Legal Services team at legalinquiries@nhmunicipal.org



NH Municipal Association's On-Demand Program

2019 On Demand Fees:

2-hour program /1 attorney: \$550.00

3-hour Right-to-Know Law for Law Enforcement program /2 attorneys: \$725.00

Other specialized training TBD

Today's Date			
Name & # of person completing form			
Subject of Training			
Please provide us with 3 Dates your Board is Available (Note: Blackout dates may apply)	1 st Choice:	2 nd Choice:	3 rd Choice:
Start Time (no earlier than 9:30 a.m. & no later than 7:00 p.m.)			
Does your facility have a/v equipment (computer, projector & screen)?			
Can your facility be set up in a classroom style (tables & Chairs for attendees) with a head table for the Presenter?			
Street address to the facility			
Estimated number of attendees for handouts (please update as the date gets closer)			
Emergency contact name and telephone number for Presenter (especially for evening travel)			
Contact name, address and email to send the invoice Note: You may invite local officials from the surrounding NHMA member municipalities and have them pay your town a portion of that cost. Hosting municipality is responsible for payment.			
<i>Thank you for your interest in NHMA's On Demand Program. Your request will be reviewed and a response will be provided shortly.</i>			

Notes or Comments: